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REMARKS

Per our telecon of 19 May, attached is a memo from Mr. Casey requesting information relative to your office. Please forward your comments to me no later than noon, 25 May so that I can prepare the response to the DCI. A copy of this has been forwarded to D/OL for his information. Both you and D/OL will receive copies of the outgoing memo. Thanks:

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Executive Registry **B3-0963**//

DD/A Registry 83-0451/3

19 May 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Central Intelligence

SUBJECT:

Elimination of Inefficiency, Waste, and Abuse

I appreciated your report on elimination of inefficiency, waste, and abuse. There should be lots of other areas where similar efforts would pay off. It seems to me everyone around here travels whenever they please. Other agencies have achieved big savings by centralizing approval of travel commitments and expenditures. We saved \$60,000 or so, not to mention time in reading, by getting rid of Media Highlights. What efforts have been made to control expenditures on printing, film and other expensive publications products?

William J. Casey

